

**Hamilton County Community Corrections
Advisory Board Meeting Minutes
January 18, 2017**

The following members were present: Christi Beebe, Sheriff Mark Bowen, Lee Buckingham, Honorable Rick Campbell, Bill Cech, Steve Dillon, Honorable Paul Felix, Susan Ferguson, Stephenie Gookins, Trusa Grosso, Chief T.J. Green, Eric Juarez, Steve Schwartz, Dan Stevens, and Honorable Wayne Sturtevant. A quorum was present. Ralph Watson, and Stephanie Ruggles were also in attendance.

Board President Mark Bowen called the meeting to order. The Honorable Rick Campbell was welcomed to the Board. Judge Campbell is assuming the spot that had previously been occupied by Judge Pflieger.

Sheriff Bowen called for the approval of the December meeting minutes. Tim Green made a motion to approve the minutes as presented. Eric Juarez seconded the motion and it passed unanimously.

Mr. Watson presented the November and December fiscal reports for approval. He noted that agency revenue for both months was below projections, with December being the most extreme. The December collection was to be expected as that has been the trend for each December over the past several years. Bill Cech made a motion to approve the reports as presented. Judge Felix seconded the motion and it passed unanimously.

Public Comment

There were no public comments.

Director's Report

A written report was submitted and reviewed by the Executive Director.

Old Business

There was no old business on the agenda.

New Business

The only new business for the meeting was the approval of the FY 2017-18 Grant Application. Mr. Watson began by providing information as to Department of Correction's proposed cumulative budget for all grant applications. He further gave information as to the content, as well as changes that had been made to the application format. He provided information regarding the two funding sources available, which were the Community Corrections base funds and the HEA 1006 funds. He further explained the differences between the sources.

Mr. Watson then outlined the local funding sources that the agency had as part of the proposed budget he was presenting and explained the difference in each. He also reminded the Board that in the FY 2017-18 application the agency was eliminating Day Reporting services and Pretrial services portion of the request. The proposed budget reallocates the local funds used for those services into the budget for the existing Electronic Monitoring and Residential services. Mr. Watson summarized the presentation providing details of the proposed budget outlining detailed expenses and projected revenue.

Following Mr. Watson's presentation Court Administrator Orval Schierholz presented his agency's proposed budget for the Pretrial services. He explained that they were increasing their request from FY 2016-17 and the reasons for the proposed increase.

At the conclusion of the presentations Judge Sturtevant made a motion to accept the application as presented. Stephenie Gookins seconded the motion and it passed unanimously. Mr. Watson will present the application to the County Commissioners for approval. Once Commissioners' approval is received he will submit the application to the Department of Correction prior to the January 31st deadline.

There was no further business to be presented. Judge Felix made a motion to adjourn the meeting. Bill Cech seconded the motion and it passed unanimously. The next meeting will be **February 2, 2017 at noon.**