

ISS BOARD MEETING

JANUARY 17, 2017

A meeting of the ISS Board was held on January 17, 2017 at 9:00 AM in Conference Room 1A at the Hamilton County Judicial Center.

Board Members Present: Tammy Baitz, Clerk
Robin Mills, Auditor
Robin Ward, Assessor
Kenton Ward, Surveyor
Jennifer Hayden, Recorder

Others Present: Chris Mertens, ISS Director; Diana Cleland, Web Administrator; Ollie Schierholz, Court Administrator; Dan Stevens, Director of Administration

Board Members Absent: Christine Altman, Commissioner; Mark Bowen, Sheriff; William Hughes, Superior Court 3; Amy Massillamany, County Council

Call to Order (9:07:44)

Tammy Baitz (Vice-Chair) called the meeting to order at 9:07 AM and Connie Garrett recorded the minutes. A quorum of members was present.

Approval of minutes from the October 18, 2016 ISS Board Meeting (9:07:52)

The minutes were approved as submitted.

Microsoft Advanced Threat Protection Overview and Update (9:08:35)

This eliminates the possibility of getting any malware or virus through our County e-mail. Every e-mail received goes through a series of filters and scans for unknown or zero-day malware and viruses. When an e-mail comes in with a link, if you hover over it you will notice that the link is wrapped and the URL will now say protection.outlook.com. When you click the link, you are actually going out to their site first and it is evaluating the site of the link in real time. So if that site is malicious, it would stop you from being sent there. During our 30 day trial it has stopped multiple attachments from coming into our environment. A report is sent anytime an e-mail is blocked plus tracing can be done to see where it came from. The only impact the users have noticed is when you scan a document to an e-mail account, it delays the delivery. When ISS receives those complaints, they can exclude that copier's e-mail address to take care of that delay.

Cyber Security – Phishing/Spear Phishing (9:16:13)

At some point, ISS would like to do a phishing exercise to see how effective the training has been. An e-mail will be sent that looks legitimate but has some of the warning signs that have been pointed out in the training sessions to see if employees will follow through or not.

Social Media Archiving – Update (9:20:25)

All social media sites are now being archived for five years. Commissioners approved the comments policy as well which basically says if you comment and use vulgar language or say things that are racist, that we have the right to remove your comment. Our archiver would actually grab that comment so we would have a record of it if someone questioned why their comment was removed.

Personnel (9:22:13)

The GIS Director position is now posted and receiving applications. There are several that appear to be good and it is looking positive. Cori has done a very good job of stepping up and filling in as much as she can in terms of keeping things moving. She pulled together information Joe was working on for the 2017 orthophotography, got the Commissioners' approval and it is signed and done.

Web Update (9:26:54)

- The server upgrades are completed.
- The Election results have been posted.
- .NET wrappers, which is the code that creates the header and footer for our custom applications, have been revamped and that enhanced the navigation and took us a step closer to being ADA compliant.
- Started working on version 2 of the new Property and Tax reports which is adding about 20 additional values over 3 different reports.
- The Transfer and Mapping project in Outrider for Adjoiner requests is 75% complete.
- Completed SharePoint implementations. One was forms submissions that can now be converted, stored and emailed as PDF's; added sites for EMA and Superior Court 2; added video training with confirmation forms for Internal Control Training and PCI Compliancy Training and in EMA a calendar was implemented that facilitates the creation of meeting agendas.

Unscheduled downtime (9:29:55)

There were no incidents since the last meeting.

Other Business (9:30:11)

- The Microsoft 3 year agreement for Office 365 will be up in June and the renewal should stay about the same but the Advanced Threat Protection that we just added will be rolled in to the agreement so that will cause an increase.
- Mertens has talked to a couple of Council members about additional staff in ISS. One would be someone who has development skills that could help out in Java Script, small application development and SharePoint. The other would be a Senior System Admin. He is also wanting to do a little restructuring of the Helpdesk and Network and how that flows.

Next two meetings – April 18, 2017 and July 18, 2017 at 9:00 AM

The meeting was adjourned at 9:39 AM